

<b>Initial equality impact assessment screening form</b> This form records an equality screening process to determine the relevance of equality to a proposal, and a decision whether or not a full EIA would be appropriate or proportionate.			
<b>Directorate</b>	Environment		
<b>Service area</b>	Environmental Services		
<b>Proposal being screened</b>	Procurement of suppliers for the acceptance and processing of garden waste		
<b>Officer(s) carrying out screening</b>	Joanne Kearney		
<b>What are you proposing to do?</b>	Carry out a procurement to identify garden waste processing points within Craven, Ryedale, Scarborough and Selby localities.		
<b>Why are you proposing this? What are the desired outcomes?</b>	Award contracts to suppliers within the localities listed above for the acceptance and processing of garden waste.		
<b>Does the proposal involve a significant commitment or removal of resources? Please give details.</b>	Officer time is required to carry out the procurement.		
<b>Impact on people with any of the following protected characteristics as defined by the Equality Act 2010, or NYCC's additional agreed characteristics</b> As part of this assessment, please consider the following questions:			
<ul style="list-style-type: none"> <li>To what extent is this service used by particular groups of people with protected characteristics?</li> <li>Does the proposal relate to functions that previous consultation has identified as important?</li> <li>Do different groups have different needs or experiences in the area the proposal relates to?</li> </ul>			
<b>If for any characteristic it is considered that there is likely to be an adverse impact or you have ticked 'Don't know/no info available', then a full EIA should be carried out where this is proportionate. You are advised to speak to your <a href="#">Equality rep</a> for advice if you are in any doubt.</b>			
Protected characteristic	Potential for adverse impact		Don't know/No info available
	Yes	No	
Age		X	
Disability		X	
Sex		X	
Race		X	
Sexual orientation		X	
Gender reassignment		X	
Religion or belief		X	
Pregnancy or maternity		X	
Marriage or civil partnership		X	
People in rural areas		X	
People on a low income		X	
Carer (unpaid family or friend)		X	
<b>Does the proposal relate to an area where there are known inequalities/probable impacts (e.g. disabled people's access to public transport)? Please give details.</b>	No – waste is collected and transported to the processing point by the bin collection crews.		

**APPENDIX B**

<p><b>Will the proposal have a significant effect on how other organisations operate? (e.g. partners, funding criteria, etc.). Do any of these organisations support people with protected characteristics?</b> Please explain why you have reached this conclusion.</p>	<p>No – this procurement is for the processing of garden waste, it would only impact on collections, and the service delivered to residents if processing points decided not to tender for the works. However, engagement with the current processing points shows that they are happy to continue to deliver the service.</p>			
<p><b>Decision (Please tick one option)</b></p>	<p>EIA not relevant or proportionate:</p>	<p><input checked="" type="checkbox"/></p>	<p>Continue to full EIA:</p>	<p><input type="checkbox"/></p>
<p><b>Reason for decision</b></p>	<p>The procurement of contracts does not directly impact residents.</p>			
<p><b>Signed (Assistant Director or equivalent)</b></p>	<p>Michael Leah</p>			
<p><b>Date</b></p>	<p>18 January 2024</p>			